



**ARMY MUSEUM OF SOUTH AUSTRALIA FOUNDATION**

**A.C.N. 103 172 069**

**ANNUAL REPORT**

**2010 – 2011**

ARMY MUSEUM OF SOUTH AUSTRALIA FOUNDATION  
Building 203, Keswick Barracks  
Keswick SA 5035

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**ARMY MUSEUM OF SOUTH AUSTRALIA**  
**MANAGER'S ANNUAL REPORT**

**2010 - 2011**

**Introduction**

1. Since our first birthday celebration at 'Queens Restaurant' in September, 2007, we have celebrated the milestone in the following years on the 22<sup>nd</sup> of September which is eight days before the actual birthday of the Museum. It was officially opened on the 30<sup>th</sup> of September, 1992. The plaque mounted on the wall adjacent to the archives doorway commemorates that occasion. Perhaps an adjustment to our calendar of events is required.
2. The year in review shows that we have significantly developed the Museum internally in a manner that transforms our exhibit presentation to a very high level and externally we have extended our footprint to include the whole of Keswick Barracks through the development of the Keswick Barracks Heritage Walk.
3. We have met our training obligations and expanded the number of days we have been open to the public all within the budget allocation for the year.

**Staffing**

4. WO2 Steve Rogers joined us in February 2011 vide WO2 Clive Thompson's transfer to 9CISB and CPL Rose has continued her Wednesday duties with us sponsored by 3 HSB.
5. The Foundation Board has appointed John Nield to its deputy curator position while the ARES postings for the period have been:

Unit Curator	WO2 Jim Love
Assistant Manager	WO2 Steve Rogers
Manager	MAJ Willoughby

6. In August 2011 Allen Puttock and his participants left Keswick Barracks after four years of assisting the Museum with routine maintenance and special project development. Their vacated work areas have been allocated to the Archives and Large Technology Objects sections.

**Occupational Health and Safety**

7. Our week long audit in June, 2011 by the Army Safety Audit Team [ASAT] has provided us with an opportunity to develop the visual awareness of this important aspect of our operations. Although we have had over 10,000 visitors to our Museum over the last five years, during which time there has not been a single reported safety/health incident, we have been rated as non-compliant with the OH&S requirements as a result of the audit.
8. The recommendations of the final audit report will be acted upon by the OH&S Chair, WO2 Love and his team as a matter of priority.
9. A fire caused by a defective fluorescent tube in the ceiling of building 8 in August saw an immediate and effective response from WRAAC Curator Lyn Smith who raised the alarm and then extinguished the fire before any serious damage resulted. She has been commended for her actions.

## **Asbestos Removal and Awareness**

10. The recommendations of the Army TIGR Team with respect to holdings which contain asbestos have been implemented, with asbestos warning signs placed on objects nominated by that audit.

11. The McMahon asbestos removal company completed the final removal of asbestos from our buildings in April with the Museum being closed for a week while the last sheets of asbestos were removed from our workplace.

## **Security**

12. Two intended Unit Security audits of AMOSA have been cancelled during this year. It is anticipated that the audit will be conducted during the next reporting period.

13. DSG Adelaide has approved our proposal that security passes for our volunteers be issued by the AMOSA Manager, they will be a once only issue and that the register of issued passes be maintained at unit level. Accordingly, the new system will be implemented during the next three months.

## **Extraordinary Unit Funding**

14. Australian Army History Unit [AAHU] was able to provide a once only allocation of funds to AMOSA during the period which saw the placement of the five plinths throughout Keswick Barracks by Nalty Memorials at a cost of \$25,000.00, the supply and instillation of five museum purpose designed internally lit glass cabinets at a cost of \$70,000.00 and the provision of the information kiosk for the foyer of Building 76 at a cost of \$8,500.00.

15. AAHU has requested that we maintain a projects register which they will activate if additional funds are again allocated to the Army Museum Network.

16. DSG Adelaide provided a one off funds request [\$1,000.00] for our flag pole to be erected adjacent to the archives building.

## **Training**

17. WO2 Love and John Nield attended the Deakin University, AAHU sponsored, course in January, 2011 while WO2 Love completed the Australian War Memorial [AWM] conservation course this month.

18. The ARES members completed their annual mandatory training in February 2011 while the volunteers training day on 9 February 2011 conducted in the Officer's Mess was attended by 49 volunteers and Reserve personnel.

19. Several volunteers and staff attended History SA sponsored workshops dealing with oral histories, web site development, museum operations and volunteer management.

## **Accreditation**

20. AMOSA is a registered museum with the History SA network which has adopted the Museums Australia [MA] requirements for a museum to be classified and accredited. History SA are the enabling authority for organizations that seek accreditation which lasts for a three year term after which the Museum has to reapply to retain that ranking. Sven Kuusk is liaising with History SA on the issue and will report his recommendations to the Board.

## **Special Visits**

21. AHU Head, Roger Lee and his deputy Neil Dailey attended our History Week luncheon while School Head and Course Director [Museums] of Deakin University Dr. Linda Young visited us on 19 SEP 11 and conducted an impromptu workshop with seven of our staff and volunteers who have graduated from the Deakin training course.

## **Museum Visitors**

22. We have maintained the benchmark set during the last reporting period with 2,700 visitors [averaging just over 50 per week] to the Museum. Booked tours continue to be a strong source of revenue. \$5.00 per head is charged for the tour which are usually generated by an organization or interest group contacting the Museum to arrange their visit. A gold coin donation is requested for the casual visitor to the Museum.

23. The Keswick Barracks Heritage Walk [KBHW] is conducted on the first Sunday of each month. When the July walk was discussed on 5AA on the day of the activity 41 people participated. They all indicated that they had heard a discussion about the walk on the radio. \$5.00 per person has been asked from those participating in the walk. Radio stations, ABC or commercial, will not put our walk to air as a community interest story if there is any element of commercialism associated with the event.

24. An adjustment to the operating strategy of the KBHW is needed for it to flourish. Either the \$5.00 walk fee is abandoned and we seek the indulgence of sympathetic radio/TV hosts or we pay to advertise the activity.

## **Flag**

25. Commissioned in March 2011, our flag will be raised every time a responsible person is on duty at the Museum. A spin-off from this practice is that contractors, workers and Keswick Barracks Staff are developing an awareness that if the flag is up someone is on duty at the Barracks. It has been a very positive asset in that it is a visible display of Unit identity.

## **Testimonials**

26. We are a mature work group [in the main] who come from an era that respects manners, courtesy and good service. These elements are seen weekly as our people go about their tasks and duties. The letters of thanks for tours and services rendered together with the comments in the visitor's book reflect high recognition for the jobs being done by the special group of people who gather together under the mantle of AMOSA. I am proud to be part of our positive and caring culture. Above all else, I value your friendship and express the hope that together we can continue to develop our Museum and firmly establish its relevance to, and amongst, the community of South Australia.

Barry Willoughby CSM RFD  
MAJ  
Manager  
AMOSA

Dated: 22 SEP 11

**ARMY MUSEUM OF SOUTH AUSTRALIA FOUNDATION**  
**CHAIRMAN'S REPORT**  
**2010 - 2011**

I would like to thank the Foundation's Board for their efforts over the last 12 months. It has been a busy year and I am pleased to report that we have been successful on a number of fronts in managing the business of the Army Museum of South Australia Foundation.

The work of Major Barry Willoughby CSC RFD and his staff has been highly supportive of all the functions and activities conducted by Museum Foundation Members and volunteers and we thank them for their service.

Highlights of the year include:

- The transport and relocation of a GS Wagon, Wiles Cooker, Water Wagon and accessory parts from Launceston to Adelaide in early 2011.
- The conduct of the History Week luncheon as part of the State History celebrations in May 2011.
- The launch of the Heritage Walk of Keswick Barracks by Lady Mary Downer supported by patrons at the History Week Luncheon.
- Support from Australian Army History Unit in the form of the plaques and plinths for the Heritage Walk, new display cabinets with associated lighting and shelving, and a new 'information kiosk' for the foyer of the Museum.
- The supply of new display shelving with overhead lighting and glass shelves to compliment and improve our display of wartime material.
- Training and compliance features of our Volunteers Day held in January 2011.
- Volunteer training AHU courses - John Nield – AWM.
- The acquisition and delivery of a Leopard Tank (as yet un-named!) to sit on the SW corner of the Parade Ground.
- The development of AMOSA web pages for the History SA Community Portal.
- The improvement to our systems including documentation of items donated to our collection, the OHS&W audit and development of our Strategic Plan.
- Support from the ANZAC Day Commemorative Council in the form of a grant to provide a computer, scanning equipment and archival boxes for the scanning and storage of our photographic, map and document records and to digitise the material for future display on our website.
- Structural change to our management in forming some separation between the Board and the Management Team.
- Further refinements in our catering skills to support some of the social and fund raising activities.
- Better signage and radio station promotion of the Museum opening times.
- Sales and certification of the 'Colonel Digger Dog' project which has been an outstanding success thanks to the efforts of Barry and Digger, our mascot.
- Our thanks to Peter Collins for co-ordinating guides/tour leaders - a big job, and the training, management and rostering of our volunteers who provide the critical support to tours and individuals as they seek to explore the Museum and Heritage Walk or explore and research a friend or relative on behalf of the inquiring public.

In 2011/12 the Board plans to further develop the planning and strategic management function so that we can operate effectively in the longer term.

We are always looking for more areas of accommodation to house our expanding collection.

We are planning to develop better work areas for our Members and volunteers.

We are looking at the ideas of sponsorship to gain more finances for the upgrading of exhibits. With so many enthusiastic helpers we are sure to develop and grow.

Our special thanks to Foundation Curator - Jeff Ayles & Assistant Curator - John Neild for their efforts in interpretation of the collection in gallery displays.

I would like to thank our web master, David Mercer and Newsletter Publisher, Rene Dikkenburg (Dikko). Both have performed a necessary and valued function for the Museum over a long period of time. We hope we are able to continue with their good work and even improve 'a little' on the production and delivery of our website and newsletter.

I would like to thank our Members and volunteers who give of their time and effort to develop and maintain an outstanding Army Museum which is highly rated by our many visitors and our higher HQ. I would like to thank each of you for your support to myself and the Board in 2010/11 and I look forward to working with you in the ensuing 12 months.

I enjoy the work that I do and I am sure that you do as well.

Thank you.

Brigadier Nick Williams AM RFD [Retd]  
Chairman  
Army Museum of South Australia Foundation

**ARMY MUSEUM OF SOUTH AUSTRALIA**  
**CURATORS' REPORT**

**2010-2011**

1. This report is a combined Curator's Report submitted on behalf of WO2 Jim Love [Curator, Army Museum of South Australia], Jeff Ayles [Curator, Army Museum of South Australia Foundation] and John Nield [Assistant Curator, Army Museum of South Australia Foundation]. The report focuses on major curatorial activities undertaken during the reporting period.

**Appointments**

2. The appointments of Jeff Ayles as curator and John Nield as assistant curator [for the Foundation Collection] were confirmed by the Board of Directors.

**Educational Initiative**

3. John Nield prepared and tabled a paper for the consideration of our Board of Directors, entitled "Educational Initiative" relating to the development of interactive displays in the Museum and the further involvement of schools utilizing the Museum as an educational resource. The paper was subsequently approved in principle by the Board of Directors.

4. This initiative will entail direct liaison with outside agencies, the Australian Army History Unit [AAHU], and museums in the Army Museum's Network [AMN] to ensure that there is no duplication of existing resources prior to the professional production intellectual material for use by schools.

**Displays & Exhibits**

5. In his role as assistant curator, John Neild has taken on the responsibilities as Interactive Display member on the Display Section.

6. A sub-committee has been established for the re-development of the 1914-18 Gallery. SSGT Bob Dikkenberg will draw a plan for the refurbishment of the new trench system. The design will include technical input from Neil Wilson regarding interactive exhibits. The on-going re-development of the gallery will coincide with the forth-coming centenary activities in connection with WWI.

7. The expanded Display Committee continues to meet and have input into the on-going gallery redevelopment programme.

8. Our Display Committee has representatives from all major South Australian unit collections and corps of the Australian Army. This allows our volunteers and friends to be kept informed.



## **Display Cabinets**

9. During the reporting period, an audit was conducted of the display cabinets in our galleries. The audit revealed no less than 27 different styles of display cabinets out of a total of 63. Some were less than suitable for highlighting the objects on display. As a result, a submission was presented to AAHU for the upgrade of some of the display cabinets. As a result of the submission, a total of 5 new TetraS showcases have been installed. These showcases, with internal lighting, glass sides and adjustable glass shelving will provide approximately twenty five percent more display area in the WWI and South West Pacific galleries.

10. A subsequent request for additional showcases was unsuccessful. However, further submissions in the new financial year will be prepared.

11. A total of 10 old display cabinets have been removed from our galleries. As a result from requests for support from Coral Battery [attached to 7 RAR Edinburgh], 6 cabinets were donated for their unit displays and 4 were forwarded to Waikerie RSL to assist them maintain their regional military heritage.

## **Displays Under Development**

12. New displays under construction include; the commemoration of the AWACS/WRAAC anniversary, the Australian Flying Corps and a small arms display.

13. Work on the North Africa Gallery has commenced and should see most of the display upgraded. The display cabinets have been illuminated and the Tobruk diorama is now lit with floodlighting.

14. The mounting of the Musket Trophy [part of the Simpson Trophy Display in the Freeman/Gray Gallery] has been completed. Expansion of the VC honour board is underway.

## **Security**

15. As a result of upgrading the security of items on display, a number of display items have now been secured by stainless steel cable. All weapons on display have been rendered and securely fastened in accordance with SECMAN requirements. Assistance in this project was provided by members of the Large Technology Objects Group and Erik Fridmanis.

16. The Curators will be seeking further advice from the Security Audit Team to ensure the highest standards are maintained.

## **External Displays**

17. The restoration and maintenance of our external displays is an on-going task willingly carried out by Dave Edgar, Barry Goldsworthy and Bob 'Skip' Skipper.

## **Heritage Walk**

18. The development of the Keswick Barracks Heritage Walk [KBHW] has been an achievement well supported by AAHU, AMOSA and District Support Group Adelaide. The

new display cases outside the OR Dining Room will continue to be maintained by the Curators.

### **Acquisitions**

19. During a visit to the Proof Range [Pt Wakefield] on the 23 FEB 11, inspection was made of a 155mm Long Tom and 40mm Bofors guns. We have expressed interest in obtaining the guns.

### **Disposal of Surplus Equipment**

20. Negotiations are currently in progress relating to the disposal of an old unserviceable Mk 5 International truck.

### **Acknowledgement**

21. The Curatorial Team acknowledge and thank the Foundation Board members for their constructive advice and support, and all the volunteers that have enabled us to effectively present South Australia's military heritage to all visitors to the Museum.

JE Ayles  
MAJ [Retd]  
AMOSAF Curator

J Nield  
MR  
AMOSAF A/Curator

J Love  
WOII  
AMOS A Curator

22 SEP 11



**ARMY MUSEUM OF SOUTH AUSTRALIA  
FOUNDATION**

**A.C.N. 103 172 069**

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**FINANCIAL REPORT**

**YEAR ENDED 30<sup>TH</sup> JUNE, 2011**

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**ARMY MUSEUM OF SOUTH AUSTRALIA FOUNDATION**  
**A.C.N. 103 172 069**

**DIRECTORS' REPORT**

1. In accordance with the requirements of the Australian Securities and Investment Commission (ASIC) the following report is presented on behalf of the Board of Directors of the Army Museum of South Australia Foundation (AMOSAF).
2. The Board of Directors is responsible for the corporate governance of the Army Museum of South Australia Foundation in accordance with the Operating Agreement with Defence, the Foundation Constitution and the law. It oversees and directs the affairs of the Foundation, establishes the goals, strategies and objectives to be implemented and monitors standards of performance as outlined in the Foundation's Strategic Plan.
3. **DIRECTORS**  
 The names of the directors in office at the date of this report are:-

Serial	Director	Position/Comment
1.	BRIG Nicholas Williams AO RFD [Retd]	Elected 15 OCT 08: Chairman
2.	Mr. Darryl Clarke	Elected 15 OCT 08: Company Secretary
3.	MAJ Jeffrey Ayles [Retd]	Re-elected 15 OCT 08: Director.
4.	LTCOL Gregory Rosser RFD [Retd]	Elected 15 OCT 08: Director.
5.	Mr. Raymond Saunders	Elected 15 OCT 08: Director.
6.	COL Annette Summers AO RFD [Retd]	Re-elected 22 SEP 09: Deputy Chairman
7.	MAJ Roger Burzacott RFD [Retd]	Re-elected 22 SEP 09: Director
8.	MAJ Geoffrey Laurie RFD [Retd]	Elected: 22 SEP 09: Director.
9.	Mr. Douglas Paterson	Re-elected 22 SEP 10: Honorary Treasurer
10.	MAJ Paul Longstaff RFD [Retd]	Re-elected 22 SEP 10: General Secretary.
11.	MAJGEN Neil Wilson [Retd]	Appointment offered: 18 OCT 10: Director

4. **PRINCIPLE ACTIVITIES**  
 The principle activities of the company during the year were the preservation and promotion of South Australia's military heritage.  
  
 There was no significant change in the nature of these activities during the year.
5. **OPERATING RESULT**  
 The operating profit for the year amounted to \$9,916.00.
6. **AFTER BALANCE DATE ENTRIES**  
 No matters or circumstances have arisen since the end of the financial year that have significantly affected or may significantly affect the operations of the company, the results of those operations or the state of affairs of the company in subsequent financial years.

7. MEETINGS OF DIRECTORS

During the financial year eleven meetings of directors were held. Attendees were:-

Serial	Director	Meetings Held*	Meetings Attended
1.	MAJ Jeffrey Ayles [Retd]	8	7
2.	MAJ Roger Burzacott RFD [Retd]	8	5
3.	Mr. Darryl Clarke	8	7
4.	MAJ Geoffrey Laurie RFD [Retd]	8	7
5.	MAJ Paul Longstaff RFD [Retd]	8	8
6.	Mr. Douglas Paterson	8	7
7.	LTCOL Gregory Rosser RFD [Retd]	8	5
8.	Mr. Raymond Saunders	8	6
9.	COL Annette Summers AO RFD [Retd]	8	8
10.	BRIG Nicholas Williams AM RFD [Retd]	8	7
11.	MAJGEN Neil Wilson [Retd]	5	4

(\*) The number of meetings held during the time the Director held office during the financial year.

8. DIRECTOR'S BENEFITS

No Director has received or become entitled to receive, during or since the end of the year, a benefits because of a contract made by the company or a related body corporate with the director of a firm of which the director, or a company in which the director has a substantial interest.

This statement excludes any benefit in the aggregate amount of emoluments received or due and recoverable by directors shown in the company's accounts or the fixed salary of any full time employee of the company or controlled or related body corporate.

9. DIRECTORS' AND AUDITORS' INDEMNIFICATION

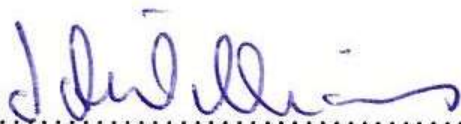
The company has not, during or since the year end, in respect of any person who is or has been an officer or auditor of the company or a related body corporate:

- Indemnified or made any relevant agreement for indemnifying against a liability including costs and expenses in successfully defended legal proceedings; or
- Paid or agreed to pay a premium in respect of a contract insuring against a liability for the costs or expenses to defend legal proceedings.

10. AUDITOR'S INDEPENDENCE DECLARATION

A copy of the auditor's independence declaration is set out on page 5 of the financial report.

Signed in accordance with a resolution of the Board of Directors.

Director:   
 Director:.....  
 N.A. Williams

Director:   
 Director:.....  
 P.E. Longstaff

Dated this 29<sup>th</sup> Day of August 2011

**AUDITORS' INDEPENDENCE DECLARATION  
UNDER SECTION 307C OF THE CORPORATIONS ACT 2001  
TO THE DIRECTORS OF ARMY MUSEUM OF SOUTH AUSTRALIA FOUNDATION**

As lead auditor for the audit of Army Museum of South Australia Foundation for the year ended 30 June 2011, I declare that, to the best of my knowledge and belief, there have been:

- (a) no contraventions of the auditor independence requirements of the Corporations Act 2001 in relation to the audit; and
- (b) no contraventions of any applicable code of professional conduct in relation to the audit.

*HLB Mann Judd*  
HLB MANN JUDD  
Chartered Accountants

*C. M. J.*  
COREY MCGOWAN  
Partner

Adelaide, 29 August 2011

**ARMY MUSEUM OF SOUTH AUSTRALIA FOUNDATION**  
**A.C.N. 103 172 069**

**STATEMENT OF COMPREHENSIVE INCOME**  
**FOR THE YEAR ENDED 30<sup>TH</sup> JUNE, 2011**

	<u>NOTE</u>	<u>2011</u>	<u>2010</u>
		\$	\$
Revenues			
Donations		7,429.85	7,503
Membership Fees		2,000.00	2,030
Functions		11,272.95	11,393
Other Income		1,751.60	768
Grants		10,773.80	
Affiliated Accounts		1,605.00	2,135
Interest		1,017.64	474
		<u>35,850.84</u>	<u>24,303</u>
 Expenses			
Administration		989.68	813
Fees		1,043.00	975
Grants		7,782.95	5,082
Sundry Expenses		965.03	931
Section Co-ordinators		4,514.24	10,671
Affiliated Accounts		672.60	750
Functions		7,998.87	7,535
Stock Items		1,968.35	-
Curator Honorarium		-	500
		<u>25,934.72</u>	<u>27,256</u>
 <b>NET SURPLUS [DEFICIT]</b>	<b>2</b>	<u><b>9,916.12</b></u>	<u><b>[- 2,953]</b></u>
 <b>Other Comprehensive Income</b>		<u>-</u>	<u>-</u>
 <b>TOTAL COMPREHENSIVE INCOME</b>		<u><b>9,916</b></u>	<u><b>[- 2,953]</b></u>

The accompanying Notes form part of these financial statements.

**ARMY MUSEUM OF SOUTH AUSTRALIA FOUNDATION**  
**A.C.N. 103 172 069**

**BALANCE SHEET**  
**AS AT 30<sup>TH</sup> JUNE, 2011**

	<u>NOTE</u>	<u>2011</u> \$	<u>2010</u> \$
<b>CURRENT ASSETS</b>			
Operating Account		15,133.30	16,234
Investment Account		<u>22,071.41</u>	<u>11,055</u>
<b>TOTAL CURRENT ASSETS</b>		37,204.71	27,289
<b><u>TOTAL ASSETS</u></b>		<u>37,204.71</u>	<u>27,289</u>
<b><u>NETT ASSETS</u></b>		<u>37,205</u>	<u>27,289</u>
<b>EQUITY</b>			
Accumulated Funds	3	<u>37,205</u>	<u>27,289</u>
<b><u>TOTAL EQUITY</u></b>		<u>37,205</u>	<u>27,289</u>

The accompanying Notes form part of these financial statements.



**ARMY MUSEUM OF SOUTH AUSTRALIA FOUNDATION  
A.C.N. 103 172 069**

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 30<sup>TH</sup> JUNE, 2011**

	<u>NOTE</u>	<u>Retained Earnings</u> \$
Balance – 1 July 2009		30,242
Deficit for year 2009/2010		[2,953]
		<hr/>
		27,289
Profit for year		<b>9,916</b>
		<hr/>
Balance – 30 June 2011	3	<b>37,205</b>
		<hr/>

The accompanying Notes form part of these financial statements

**ARMY MUSEUM OF SOUTH AUSTRALIA FOUNDATION  
A.C.N. 103 172 069**

**CASH FLOW STATEMENT  
FOR THE YEAR ENDED 30<sup>TH</sup> JUNE, 2011**

	<u>2011</u>	<u>2010</u>
	\$	\$
<b><u>CASH FLOWS FROM OPERATING ACTIVITIES</u></b>		
Receipts from Members & Others	<b>34,833</b>	23,829
Payments to Suppliers and Employees	[25,934]	[27,256]
Interest Received	<u>1018</u>	<u>474</u>
Net Cash [Outflows]/ Inflows from Operating Activities	<b><u>9,916</u></b>	<b><u>[2,953]</u></b>
 Opening Cash Balance	 27,289	 <u>30,242</u>
 Closing Cash Balance	 <b><u>37,205</u></b>	 <b><u>27,289</u></b>

The accompanying Notes form part of these financial statements

**NOTES TO THE STATEMENT OF CASH FLOWS**

**1. Reconciliation of Cash**

Operating Account	15,133.30	16,234
Investment Account	<u>22,071.41</u>	<u>11,055</u>
	<u>37204.71</u>	
 <b>TOTAL CASH</b>	 <b><u>37,205</u></b>	 <b><u>27,289</u></b>

**ARMY MUSEUM OF SOUTH AUSTRALIA FOUNDATION**  
**A.C.N. 103 172 069**

**NOTES TO AND FORMING PART OF THE ACCOUNTS**  
**FOR THE YEAR ENDED 30<sup>TH</sup> JUNE, 2011**

**NOTE 1 – STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES**

Army Museum of South Australia Foundation has elected early adoption of the pronouncements AASB 1053: Application of Tiers of Australian Accounting Standards and AASB 2010-2: Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements to the annual reporting period beginning 1 July 2010.

The financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards, Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the Corporations Act 2001.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in the financial report containing relevant and reliable information about transactions, events and conditions to which they apply. Compliance with Australian Accounting Standards ensures that the financial statements and notes also comply with International Financial reporting standards. Material accounting policies adopted in the preparation of this financial report are presented below. They have been consistently applied unless otherwise stated.

The financial report has been prepared on an accrual basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuation of non-current assets. The accounting policies have been consistently applied, unless otherwise stated.

Comparative figures have been adjusted to conform to changes in presentation for the current year.

The following is a summary of the significant accounting policies adopted by the company in the preparation of the accounts.

- (a) **Income Tax**  
The Company has been granted Charitable Institution status by the Australian Taxation Office is exempt from paying income tax. It has also been endorsed as a Gift Deductible Recipient.
- (b) **Impairment of Assets**  
At each reporting date, the directors review the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.
- (c) **Goods and Services Tax**  
The company is not registered for the goods and services tax (GST) and all Revenues, expenses and assets are recognised inclusive of the amount of GST.

**ARMY MUSEUM OF SOUTH AUSTRALIA FOUNDATION**  
**A.C.N. 103 172 069**

**NOTES TO AND FORMING PART OF THE ACCOUNTS**  
**FOR THE YEAR ENDED 30<sup>TH</sup> JUNE, 2011**

**NOTE 1 – STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES [CONTINUED]**

**(d) Financial Instruments**

**Recognition**

Financial instruments are initially measured at cost on trade date, which includes transaction costs, when the related contractual rights or obligations exist. Subsequent to initial recognition these instruments are measured as set out below:

**Loans and receivables**

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are stated at cost.

**Financial liabilities**

Financial liabilities are recognised at cost, comprising original debt less principal payments. There are no derivative financial liabilities.

**Impairment**

At each reporting date all financial instruments are assessed for impairment. Impairment losses are recognised in the income statement.

**Critical accounting estimates and judgements**

There are no key assumptions or sources of estimation uncertainty that have a risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next annual reporting period.

**(e) Financial Accounts**

The financial accounts of the following groups are incorporated in the company operating account

- a. Army Health Services Historical Research Group [AHSHRG],
- b. Royal South Australian Regiment [RSAR] Collection,
- c. South Australian Mounted Rifles [SAMR] Collection, and
- d. Royal Australian Artillery Association (SA) [RAA Association] Collection.

**(f) Affiliated Collections**

The Royal South Australian Regiment [RSAR] Historical Collection is co-located with the Museum and is a Unit History Collection affiliated with the Army History Unit.

The South Australian Mounted Rifles [SAMR] Collection is a unit collection that has been transferred to the Museum Collection and held in trust.

The Artillery Collection has been transferred to the Museum Collection and held in trust.

The Grey Collection, owned by the Regimental Council of the Royal South Australian Regiment, is held in trust by the Foundation.

Part of the Freeman Collection is held in trust by the Foundation on behalf of individuals.

**ARMY MUSEUM OF SOUTH AUSTRALIA FOUNDATION  
A.C.N. 103 172 069**

**NOTES TO AND FORMING PART OF THE ACCOUNTS  
FOR THE YEAR ENDED 30<sup>TH</sup> JUNE, 2011**

	<u>NOTE</u>	<u>2011</u> \$	<u>2010</u> \$
<b><u>NOTE 2 – LOSS FROM ORDINARY ACTIVITIES</u></b>			
Net Surplus [Deficit] for the year includes as an expense:			
Auditors Remuneration			
Audit Services		935	935
Other Services		-	-

**NOTE 3 – ACCUMULATED FUNDS**

Accumulated Funds at the beginning of the year	27,289		30,242
Profit from ordinary Activities	9,916		[2,953]
Accumulated Funds at the end of the year	<u>37,205</u>		<u>27,289</u>

**NOTE 4 – FINANCIAL RISK MANAGEMENT**

The Company's financial instruments consist mainly with deposits with banks.

The Company does not have any derivative instruments as at 30 June 2011.

The totals for each category of financial instruments, measured in accordance With AASB 139 as detailed in the accounting policies to these financial statements, are as follows:

<b>Financial assets</b>			
Cash and Cash Equivalents		37,205	27,289
		<u>37,205</u>	<u>27,289</u>

**NOTE 5 - MEMBERS GUARANTEE**

The Company is limited by guarantee. If the company is wound up, the articles of association state that each member is required to contribute up to a maximum of \$10 each towards meeting any outstanding obligations of the company.

**NOTE 6 – COMPANY DETAILS**

The registered office and principle place of business for the Company is:

Army Museum of South Australia Foundation  
Building 203  
Keswick Barracks  
KESWICK SA 5042

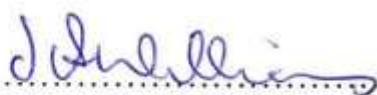
**ARMY MUSEUM OF SOUTH AUSTRALIA FOUNDATION  
A.C.N. 103 172 069**

**DIRECTORS' DECLARATION**

The directors of the company declare that:

1. The financial statements and notes as set out on pages 6 to 12;
  - (a) comply with accounting standards as detailed in Note 1 to the financial statements and the Corporation Law, and
  - (b) give a true and fair view of the company's financial position as at 30<sup>th</sup> June, 2011 and of the performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements.
2. In the directors' opinion, there are reasonable grounds to believe that the Company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors.

Director:.....  
[NA Williams]

Director:.....  
[PE Longstaff]

Dated this 29<sup>th</sup>.....day of August..... 2011

**ARMY MUSEUM OF SOUTH AUSTRALIA FOUNDATION  
ACN 103 172 069**

**INDEPENDENT AUDITOR'S REPORT**

To the members of Army Museum of South Australia Foundation:

We have audited the accompanying financial report of Army Museum of South Australia Foundation, which comprises the balance sheet as at 30 June 2011, and the statement of comprehensive income, statement of changes in equity and cash flow statement for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the directors' declaration.

***Directors' Responsibility for the Financial Report***

The directors of the company are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Corporations Act 2001. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances. In Note 1, the directors also state, in accordance with Account Standards 101: Presentation of Financial Statements, that compliance with Australian Accounting Standards' reduced disclosure requirements ensures that the financial report, comprising the financial statements and notes, complies with Australian Accounting Standards' reduced disclosure requirements.

***Auditor's Responsibility***

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Independence***

In conducting our audit, we have complied with the independence requirements of the Corporations Act 2001.

***Qualification***

As common for organisations of this type, it is not practicable for the foundation to maintain an effective system of internal control over donations until their initial entry in the accounting records. Accordingly our audit in relation to donations was limited to amounts recorded.

**HLB Mann Judd (SA Partnership) ABN: 22 640 925 071**

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**ARMY MUSEUM OF SOUTH AUSTRALIA FOUNDATION  
ACN 103 172 069**

**INDEPENDENT AUDITOR'S REPORT (CONT.)**

***Qualified Auditor's Opinion***

In our opinion, subject to the above qualification, the financial report of Army Museum of South Australia Foundation is in accordance with the Corporations Act 2001, including:

- (i) giving a true and fair view of the company's financial position as at 30 June 2011 and of its performance for the year ended on that date; and
- (ii) complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Corporations Regulations 2001.

*HLB Mann Judd*  
HLB MANN JUDD  
Chartered Accountants

*C. M. J.*  
COREY MCGOWAN  
Partner

Adelaide  
29 August 2011

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**ARMY MUSEUM OF SOUTH AUSTRALIA FOUNDATION  
ACN 103 172 069**

**ADDITIONAL INFORMATION – DISCLAIMER  
TO THE MEMBERS OF  
ARMY MUSEUM OF SOUTH AUSTRALIA FOUNDATION**

The additional information presented on page 17 to 19 is in accordance with the books and records of the company which have been subject to the auditing procedures applied in our statutory audit of the company for the year ended 30 June 2011.

It will be appreciated that our statutory audit did not extend to covering the precise dissection of individual components of the detailed Income and Expenditure Statement and Movement in Investment Account. Accordingly, we do not express an opinion of the detailed financial information and no warranty of accuracy or reliability is given.

Neither the firm nor any member or employee of the firm undertakes responsibility in any way whatsoever to any person in respect of the detailed financial information, including any errors or omissions therein however caused.

*HLB Mann Judd*  
HLB MANN JUDD  
Chartered Accountants

*C. M. J.*  
COREY MCGOWAN  
PARTNER

Adelaide  
29 August 2011

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**ARMY MUSEUM OF SOUTH AUSTRALIA FOUNDATION  
A.C.N. 103 172 069**

**DETAILED INCOME AND EXPENDITURE STATEMENT  
FOR THE YEAR ENDED 30<sup>TH</sup> JUNE, 2011**

**INCOME**

	<b>2011</b>		
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>DONATIONS</b>			
Entrance Donations		2,233.75	
Tours		3,231.10	
Donations		<u>1,965.00</u>	
		<u>7,429.85</u>	<b>7,429.85</b>
 <b>FEES</b>			
Membership Fees			<b>2,000.00</b>
<b>FUNCTIONS</b>			
History Week Catering		7,862.75	
Salute to ANZAC's		3,370.20	
XMAS Drinks		<u>40.00</u>	
		<u>11,272.95</u>	<b>11,272.95</b>
 <b>OTHER INCOME</b>			
Sundry Income		<b>542.60</b>	
Sale of Stock Items		<u>1,209.00</u>	
		<u>1,751.60</u>	<b>1,751.60</b>
 <b>GRANTS</b>			<b>10,773.80</b>
 <b>AFFILIATED ACCOUNTS</b>			
RSAR Historical Collection		375.00	
AHSHRG		<u>1,230.00</u>	
		<u>1,605.00</u>	<b>1,605.00</b>
 <b>INTEREST</b>			
Operating Account		1.14	
Investment Account		<u>1,016.50</u>	
		<u>1,017.64</u>	<b>1,017.64</b>
			<b><u>35,850.64</u></b>

**ARMY MUSEUM OF SOUTH AUSTRALIA FOUNDATION  
A.C.N. 103 172 069**

**DETAILED INCOME AND EXPENDITURE STATEMENT  
FOR THE YEAR ENDED 30<sup>TH</sup> JUNE, 2011**

**EXPENDITURE**

	<b>2011</b>	
	<b>\$</b>	<b>\$</b>
<b>ADMINISTRATION</b>		
Administration	401.68	
Bank Fees	75.00	
Capital Items	413.00	
Petty Cash	<u>100.00</u>	
	<u>989.68</u>	989.68
<b>FEES</b>		
Company Fees (ASIC)	108.00	
Auditors Fees	<u>935.00</u>	
	<u>1,043.00</u>	1,043.00
<b>GRANT EXPENSES</b>		7,782.95
<b>SUNDRIES</b>		
Sundry Expenses		965.03
<b>SECTION CO-ORDINATORS</b>		
Public Relations [+Web Site]	324.30	
Archives	262.39	
Displays	653.08	
Medals & Badges	1,729.80	
Weapons & Ammunition	-	
Large Technology Objects	<u>1,544.67</u>	
	<u>4,514.24</u>	4,514.24
<b>AFFILIATED ACCOUNTS</b>		
RSAR Historical Collection	-	
SAMR	-	
AHSHRG	<u>672.60</u>	
	<u>672.60</u>	672.60
<b>FUNCTIONS</b>		
Museum Birthday	120.00	
Christmas BBQ	241.55	
History Week	5,462.50	
Salute to ANZAC's	1,419.95	
Volunteer Training Day	240.82	
BRIG McKinna Medals Presentation	220.00	
Other	<u>294.05</u>	
	<u>7,998.87</u>	7,998.87
<b>STOCK ITEMS</b>		<u>1,968.35</u>
<b>TOTAL EXPENDITURE</b>		<b><u>25,934.72</u></b>

**ARMY MUSEUM OF SOUTH AUSTRALIA FOUNDATION  
A.C.N. 103 172 069**

**MOVEMENT IN INVESTMENT ACCOUNT  
FOR THE YEAR ENDED 30<sup>TH</sup> JUNE, 2011**

**INVESTMENT ACCOUNT  
Certificate Number 171052000**

INTEREST	\$	\$
[As per 2010/2011 Interest and Tax Summary]		
July – September 2010	140.71	
October – December 2010	291.16	
January – March 2011	295.17	
April – June 2011	<u>289.46</u>	
	<u>1,016.50</u>	
 <b>Balance Previous year:</b>		<b>11,054.91</b>
<b>Add Interest</b>		<b>1,016.50</b>
<b>Transfer from Operating Account</b>		<b><u>10,000.00</u></b>
		<b><u>22,071.41</u></b>